



MEMORANDUM
Harvey Ruvin
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Clerk of the Board of County Commissioners
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IM&FRC

Agenda Item No. 6 (A)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: January 13, 2005

FROM: Kay M. Sullivan, Director
Clerk of the Board

SUBJECT: Approval of Commission
Committee Minutes

Kay Sullivan

The following Clerk's Summary of Minutes are submitted for approval by the Budget and Finance Committee:

➤ October 14, 2004

KS:fgf

Attachment: Minutes for 10/14/04, B&F Committee



Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

CLERK'S SUMMARY OF Meeting Minutes Budget and Finance Committee

Jimmy L. Morales (7), Chairperson; Katy Sorenson (8), Vice Chairperson;
Commissioners Jose "Pepe" Diaz (12), Sally A. Heyman (4), Dennis C. Moss (9), and
Rebeca Sosa (6)

Thursday, October 14, 2004

9:30 AM

COMMISSION CHAMBERS

Members Present: Sally A. Heyman, Jimmy L. Morales.

Members Absent: Jose "Pepe" Diaz, Dennis C. Moss, Katy Sorenson, Rebeca Sosa.

Members Late: None.

Members Excused: None.

1A INVOCATION

1B PLEDGE OF ALLEGIANCE

1C ROLL CALL

Report: *In addition to the members of the Committee in attendance at today's meeting, the following staff support was present:*

*- Special Assistant, Strategic
Management Initiatives, Corinne Brody
- Assistant County Attorney Gerald
Sanchez
- Deputy Clerks Diane Collins and Flora
Real*

2 COUNTY COMMISSION

2A

042636 Resolution

Betty T. Ferguson

RESOLUTION AUTHORIZING PROVISION OF IN-KIND
PARK AND RECREATION AND POLICE SERVICES FOR
THE CITY OF OPA-LOCKA'S DECEMBER 10-11, 2004
ARABIAN NIGHTS FESTIVAL IN AN AMOUNT NOT TO
EXCEED \$14,130 [SEE ORIGINAL ITEM UNDER FILE
NO. 042549]

*Deferred to next committee
meeting due to lack of a quorum*

2B

042305 Ordinance**Joe A. Martinez,****Rebeca Sosa**

ORDINANCE AMENDING SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, TO LIMIT ADMINISTRATIVE EXERCISE OF OPTIONS TO RENEW CONTRACTS WITHIN COUNTY MANAGER'S DELEGATED AWARD AUTHORITY; PROVIDING EXCEPTIONS; AND PROVIDING SEVERABILITY, INCLUSION IN CODE AND EFFECTIVE DATE

Forwarded to BCC without a recommendation due to lack of quorum

Report: *Chairperson Morales noted that the foregoing proposed resolution would be forwarded to the Board of County Commissioners' meeting scheduled for October 19, 2004, without a recommendation due to a lack of quorum as requested by Commissioner Sosa.*

2C

042828 Resolution**Joe A. Martinez,****Jimmy L. Morales**

RESOLUTION AUTHORIZING PROVISION OF IN-KIND SERVICES TO EL MEMORIAL CUBANO FOR A MEMORIAL EVENT ON FEBRUARY 16 - 23, 2005 AT TAMiami PARK IN AN AMOUNT NOT TO EXCEED \$ 57,538

Deferred to next committee meeting due to lack of a quorum

Report: *Chairperson Morales asked to be added as a co-sponsor.*

2D

042820 Resolution**Dennis C. Moss**

RESOLUTION SUPPORTING THE 20TH ANNIVERSARY OF MIAMI CARNIVAL 2004 CARIBBEAN MARDI GRAS TO BE HELD AT BICENTENNIAL PARK AND AUTHORIZING RETROACTIVE FUNDING FROM THE COUNTY-WIDE IN-KIND RESERVE BUDGET IN AN AMOUNT NOT TO EXCEED \$75,000

Deferred to next committee meeting due to lack of a quorum

2E

042227 Resolution

Sen. Javier D. Souto

RESOLUTION DIRECTING THE COUNTY MANAGER TO IMPLEMENT A QUALITY CONTROL PROGRAM AT COUNTY PARKS [SEE ORIGINAL ITEM UNDER FILE NO. 042079]

Deferred to next committee meeting due to lack of a quorum

Report: *Commissioner Heyman asked that the language of the foregoing resolution be changed to have the word "implement" replaced with "study."*

2F

042275 Resolution

Sen. Javier D. Souto

RESOLUTION DIRECTING THE COUNTY MANAGER TO REPLACE ALL CHAIN LINK FENCING AS ALLOWED BY THE BUDGET IN ALL MIAMI-DADE COUNTY PARKS WITH TWO-RAIL WOOD FENCING EXCEPT WHERE CHAIN LINK FENCING IS NECESSARY FOR OPERATIONAL, SECURITY, OR STORAGE REASONS [SEE ORIGINAL ITEM UNDER FILE NO. 041905]

Deferred to next committee meeting due to lack of a quorum

3 DEPARTMENTS

3A

042806 Resolution

RESOLUTION AUTHORIZING AMENDMENTS TO ADMINISTRATIVE ORDER 3-32 RELATING TO THE COMMUNITY BUSINESS ENTERPRISE (CBE-A/E) PROGRAM CREATING A TWO-TIERED PROGRAM FOR ARCHITECTURAL, LANDSCAPE ARCHITECTURAL, ENGINEERING AND SURVEYING AND MAPPING PROFESSIONAL SERVICES (Business Development)

Forwarded to BCC without recommendation by the Chairperson

Report: *The foregoing proposed resolution was forwarded to the Board of County Commissioners' meeting scheduled for October 19, 2004, without a recommendation as requested by Chairperson Morales.*

3B

042812 Resolution

RESOLUTION AUTHORIZING AMENDMENTS TO ADMINISTRATIVE ORDER 3-22 RELATING TO THE COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE) PROGRAM; INCREASING THE CSBE CERTIFICATION SIZE STANDARDS AND CONTRACTING PARTICIPATION LEVELS; REQUIRING BIDDERS TO SUBMIT A SCHEDULE OF INTENT AFFIDAVIT ON THE BID SUBMITTAL DUE DATE; ALLOWING BIDDERS TO CORRECT DEFECTS ON THE SCHEDULE OF INTENT AFFIDAVIT; ADDING DEFINITION FOR AGGREGATE SET-ASIDE; CLARIFYING LANGUAGE ON CONSTRUCTION MANAGER-AT-RISK CONTRACTS TO CONFORM TO THE SCHEDULE OF INTENT AFFIDAVIT PROCEDURES; AUTHORIZING AGGREGATE SET-ASIDE OF SMALLER CONSTRUCTION CONTRACTS FOR BIDDING SOLELY AMONG QUALIFIED CSBES; REVISING THE PROMPT PAYMENT PROVISIONS; AND CORRECTING SCRIVENER'S ERRORS (Business Development)

Deferred to next committee meeting due to lack of a quorum

3C

042663 Resolution

RESOLUTION PROVIDING FOR AN AMENDMENT TO THE LEAVE MANUAL AS PART OF THE MIAMI-DADE COUNTY PERSONNEL RULES (Employee Relations Department)

Deferred to next committee meeting due to lack of a quorum

3D

042337 Resolution

RESOLUTION APPROVING MASTER SWAP POLICY FOR MIAMI-DADE COUNTY'S USE OF SWAPS, CAPS, FLOORS, COLLARS, OPTIONS AND OTHER DERIVATIVE FINANCIAL PRODUCTS IN CONJUNCTION WITH COUNTY'S MANAGEMENT OF ITS ASSETS AND LIABILITIES (Finance Department)

Deferred to next committee meeting due to lack of a quorum

3E

042831 Resolution

RESOLUTION AUTHORIZING THE WRITE-OFF OF CERTAIN ACCOUNTS RECEIVABLE OVER \$500.00 PER CUSTOMER FOR THE MIAMI-DADE WATER AND SEWER DEPARTMENT IN ACCORDANCE WITH ADMINISTRATIVE ORDER 3-9
(Finance Department)

Deferred to next committee meeting due to lack of a quorum

3F

042664 Resolution**Rebeca Sosa**

RESOLUTION AMENDING PROCUREMENT ADMINISTRATIVE ORDER 3-38; FORMALIZING THE PROCEDURE BY WHICH MARKET RESEARCH IS CONDUCTED (Procurement Management Department)

Forwarded to BCC without recommendation by the Chairperson

Report: *Commissioner Heyman requested that the Board be apprised if the procurement process would be delayed by the implementation of the foregoing resolution.*

The foregoing proposed resolution was forwarded to the Board of County Commissioners' meeting scheduled for October 19, 2004, without a recommendation as requested by Chairperson Morales and Commissioner Sosa.

3G

042691 Resolution

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH MOUNT SINAI MEDICAL CENTER OF FLORIDA, INC. TO OBTAIN EMPLOYMENT MEDICAL ASSESSMENT TESTING, AUTHORIZING THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR AND ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE ANY CANCELLATION AND RENEWAL PROVISIONS AND ANY OTHER RIGHTS CONTAINED THEREIN CONTRACT NO. 429A (Procurement Management Department)

Forwarded to BCC without recommendation by the Chairperson

Report: *The foregoing proposed resolution was forwarded to the Board of County Commissioners' meeting scheduled for October 19, 2004, without a recommendation as requested by Chairperson Morales.*

3H

042817 Resolution

RESOLUTION RATIFYING THE COUNTY MANAGER'S
AWARD OF CONTRACTS UNDER FULL AND OPEN
COMPETITION FOR GOODS AND SERVICES
EXCEEDING \$100,000 BUT NOT GREATER THAN
\$1,000,000 EXECUTED DURING THE PERIOD OF
JANUARY 1, 2004 THROUGH MARCH 31, 2004
(Procurement Management Department)

*Forwarded to BCC without
recommendation by the
Chairperson*

Report: *Commissioner Heyman asked that all firms listed
in the attachment be reviewed to determine if the
firms were in good standing with the County and
in compliance with all contract obligations and
that this directive be included as part of staff's
assessment prior to the item being considered by
the Board.*

*Commissioner Heyman asked that the
Commission Auditor review the applicability of
the User Access Program fee to all of the
contracts listed in the attachment.*

*The foregoing proposed resolution was forwarded
to the Board of County Commissioners' meeting
scheduled for October 19, 2004, without a
recommendation as requested by Chairperson
Morales.*

3I

042818 Resolution

RESOLUTION AUTHORIZING COMPETITIVE CONTRACT AWARDS AND MODIFICATIONS AND ACCESSING OTHER CONTRACTS WITH AUTHORITY TO EXERCISE OPTIONS TO RENEW ESTABLISHED THEREUNDER, AND AUTHORIZING REQUESTS TO ADVERTISE FOR BIDS AND THE EXERCISE OF OPTIONS TO RENEW UNDER CONTRACTS ALREADY AWARDED UNDER THE COUNTY MANAGER'S PROCUREMENT AUTHORITY, FOR THE PURCHASE OF GOODS AND SERVICES (Procurement Management Department)

Forwarded to BCC without a recommendation due to lack of quorum

Report: *Section 1 of Item 1.1, The EMS Billing and Collection Services, of the foregoing proposed resolution was removed on this bid award package as noted in the County Manager's memorandum dated October 14, 2004, entitled "Requested Changes to the Budget and Finance Committee Agenda."*

Chairperson Morales noted that the foregoing proposed resolution would be forwarded to the Board of County Commissioners' meeting scheduled for November 16, 2004, without a recommendation due to a lack of quorum.

3J

042826 Resolution

RESOLUTION WAIVING COMPETITIVE BIDDING FOR THE PURCHASE OF CERTAIN GOODS AND SERVICES AND AUTHORIZING THE COUNTY MANAGER TO AWARD SAME AND EXECUTE OPTIONS TO RENEW (Procurement Management Department)

Forwarded to BCC without a recommendation due to lack of quorum

Report: *Chairperson Morales noted that the foregoing proposed resolution would be forwarded to the Board of County Commissioners' meeting scheduled for November 16, 2004, without a recommendation due to a lack of quorum.*

4 COUNTY MANAGER

4A

042857 Resolution

RESOLUTION RELATING TO THE COUNTY'S ACQUISITION OF ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE AND RELATED INTEGRATION SERVICES; ADOPTING COUNTY MANAGER'S RECOMMENDED PROCESS FOR SELECTION AND ACQUISITION; REJECTING PROPOSALS RECEIVED FOR RFP 360A AND 360B; AMENDING RESOLUTION R-602-04 [SEE AGENDA ITEM NO. 11A5] (County Manager)

Forwarded to BCC without recommendation by the Chairperson

Report: *Commissioner Heyman requested that the Assistant County Attorney be asked to prepare an appropriate document to change the language contained in the accompanying county manager's memorandum of the foregoing resolution to require that the advisory recommendation be submitted by November 2004 and that the County Manager provide a contract recommendation to the Board no later than December 2004.*

The foregoing proposed resolution was forwarded to the Board of County Commissioners' meeting scheduled for October 19, 2004, without a recommendation as requested by Chairperson Morales.

4B

042858 Resolution

RESOLUTION REJECTING PROPOSALS RECEIVED THROUGH RFP 360A AND B FOR FINANCIAL SYSTEMS (ERP) FOR WASD AND MDAD AND PROGRAM QUALITY ASSURANCE CONSULTANT, VACATING RESOLUTION R-602-04 WAIVING BID PROTEST PROCEDURES AND AUTHORIZING THE ADVERTISING OF TWO SEQUENTIAL REQUESTS FOR PROPOSALS FOR SOFTWARE AND INTEGRATION SERVICES AND A SUBSEQUENT REQUEST FOR PROPOSAL FOR QUALITY ASSURANCE SERVICES IF REQUIRED [SEE AGENDA ITEM NO. 11A4] (County Manager)

Forwarded to BCC without recommendation by the Chairperson

Report: *Commissioner Heyman requested that the appropriate Assistant County Attorney be asked to review the foregoing resolution and accompanying county manager's memorandum to determine if the same deadlines she established for related Agenda Item 4A should be applied to this item.*

The foregoing proposed resolution was forwarded to the Board of County Commissioners' meeting scheduled for October 19, 2004, without a recommendation as requested by Chairperson Morales.

5 COUNTY ATTORNEY**6 CLERK OF THE BOARD**

6A

042598 Report

APPROVAL OF COMMISSION MINUTES RE: JUNE 18, 2004 (Clerk of the Board)

Deferred to next committee meeting due to lack of a quorum

6B

042618 Report

APPROVAL OF COMMISSION MINUTES RE: JULY 22, 2004 (Clerk of the Board)

Deferred to next committee meeting due to lack of a quorum

7 REPORTS

7A

042804 Report

UPDATE ON COMMISSION AUDITORS WORK
PROGRAM [ORAL REPORT]

*Deferred to next committee
meeting due to lack of a quorum*

8 ADJOURNMENT

Report: *There being no further business to come before
the Budget and Finance Committee, the meeting
was adjourned at 9:55 a.m.*